

EAST KAUA'I SWCD MONTHLY MEETING

East Kauai
Soil & Water Conservation District



DATE: Monday, March 11, 2019
TIME: 2:00 PM
LOCATION: State Department of Health Conference, 3040 Umi St., Lihu'e

AGENDA

- I. **ROLL CALL/CALL TO ORDER** – Ed
- II. **REVIEW OF AGENDA** (Additions/Deletions/Changes)
- III. **REVIEW/ACCEPT MINUTES:** 2/11/19
- IV. **TREASURER'S REPORT:** 3/11/19 – Leonard
- V. **CORRESPONDANCE** – Ed
- VI. **NEW BUSINESS**
 - A. NRCS Report – Jenna Dunn, District Conservationist
 - B. Conservation Specialist Report– Jenni Scotti & John Nelson
- VII. **REVIEW NEW COOPERATOR AGREEMENTS & CONSERVATION PLANS**
- VIII. **STANDING COMMITTEE REPORTS:**
 - A. Garden Island RC&D (in correspondence file)
 - B. Grading Ordinance (Paul & Board)
- IX. **UNFINISHED BUSINESS:**
 - A. New Community Involvement Projects
 1. Vetiver Project with Go Farm
 2. Partnering with RC&D
 3. Slow Money Hawaii
 4. Cooperator Surveys
 - B. Liability Insurance
- X. **OTHER BUSINESS**
 - A. Annual Picnic
- XI. **ANNOUNCEMENTS**
 - A. HACD Annual meeting – June 19-21, 2019 on Molokai
 - B. Director Terms expiring June 30, 2019 – Election forms should be turned in by April 8th meeting
 - C. Annual Report Committee – Any articles, photos, or information you would like to add to our 2019 Report?
 - D. Garden Fair April 6, 2019 – Please sign up if you can help

NEXT MEETING DATE: Monday, April 8, 2019 2:00 PM

XII. ADJOURNMENT

INDIVIDUALS REQUESTING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheel chair accessibility, or parking designated for the disabled) AT THE DISTRICT SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 245-9014 +3 SO THAT ARRANGEMENTS CAN BE MADE.



The meeting was opened at 2:03 pm at the State DOH Conference Room in Lihū‘e.

PRESENT:

Directors: Ed Kawamura, Jr., (Presiding); Leonard Vierra; Arryl Kaneshiro; Michael Fernandes; Eric Hansen

Associate Directors:

Others: Paul Togioka, COK; Jenna Dunn, NRCS District Conservationist; Jenni Scotti, Conservation Specialist; John Nelson, Conservation Specialist; Rebekah Magers, District Assistant

REVIEW OF AGENDA: (ADDITIONS/DELETIONS/CHANGES): no changes

MINUTES: Arryl motioned/Eric seconded to approve the 2/11/19 Minutes; the motion passed unanimously.

TREASURER’S REPORT: Leonard passed around the Treasurer’s Report for 3/11/19 to be filed.

CORRESPONDENCE: Ed distributed the correspondence folder.

NEW BUSINESS

A. NRCS REPORT: Jenna gave her report for February/March:

- **General**
 - Maui DC- To be announced. Morri-Ann Nagata has assumed the role of Acting DC.
 - Waimea DC- Scott Cook is set to report on 3/18/2019
 - American Samoa DC- To be announced. Brando Todd has assumed the role of Acting DC.
 - Cultural Resource Specialist- Brian Wallace has been selected, his start date is 5/26/2019
 - State Agronomist- Kara Nelson is Acting, no word on when position will be filled.
 - Assistant Director for Programs- is now vacant. Susan Kubo will be Acting ADP until 5/24//2019. Position has not been advertised yet.
 - PMC Agronomist- Has been advertised, selection pending
 - Full Time Employees (FTE)- PIA cap for FTEs has dropped to 58
- **Farm Bill Programs**
 - EQIP FY19-
 - Kauai currently has approximately 34 applications. 18 are above the ranking threshold. They total approximately \$862,030.00
 - PIA has about \$17 mill in applications, but only about \$6 mill available. Therefore, PIA will be requesting an extra \$5mill or so.
- **Summer outreach series**
 - June- High Tunnel
 - July- Agroforest
 - August- Piggeries
 - September- NRCS programs

B. CONSERVATION SPECIALIST REPORTS:**1. Jenni Scotti – 3/11/19**

- **Trainings / Meetings / Learning**
 - Carolyn (Pasture/range specialist) training and site visits
- **Plans / field visits**
 - Planning
 - Site visits with 16 clients, 1 new client
 - Planning and follow-up with 13 clients
 - Carl (Engineer) site visits
- **Outreach**
 - POSTER CONTEST
 - Most school visits are set up
 - National Contest 3rd place!
 - Starting to prep for 2019 outreach materials
 - Garden Fair April 6th
 - Ag Awareness Day April 25th
- **Misc/News/upcoming events/future projects/goals**
 - Focus on planning for applications
 - Will be working on Annual report articles and outreach materials
 - Summer – High Tunnel & Agroforestry

2. John Nelson – 3/11/19

- I have been on multiple site visits and follow up with clients about potential practices
 - I am getting the first round of plans completed and submitted by the deadline (Maps)
- Traveled to Kilauea to meet and present the elementary school students with the poster contest
- Getting ready for the Garden Fair and setting up (April 6th) -Outreach-
- Preparing for any upcoming tasks that will need to be completed for the client and helping my co-workers with any needed assistance to learn more about the extensive planning process.

REVIEW & APPROVAL OF CONSERVATION PLANS & COOPERATOR AGREEMENTS:

Ed signed the Cooperator agreement for Go Farm Hawaii.

COMMITTEE REPORTS:

- A. Garden Island RC&D Report:** None. The next meeting will be April 1.
- B. Grading Ordinance:** None.

UNFINISHED BUSINESS:**A. New Community Involvement Projects**

- 1. Vetiver Project with Go Farm:** The SWCD office and Jenna will work with Eric to visit Go Farm and get GPS points for planning the vetiver installation. The Directors will be updated about this date and are invited to come and see the site on this date. Adam Killermann and David Smith from the WK SWCD will help with pots and

irrigation materials. The Districts will need a nursery space to store potted up slips in the future. Go Farm can provide a tractor and weed whackers to help with the clearing. Ed said he could provide weed whackers and a hand drill. There was discussion about the best ways to plant the vetiver, either by auger or trench. We are still in the planning phase. Jenna suggested a Vetiver Subcommittee for the Directors who are most interested in supporting the project.

2. **Partnering with RC&D:** Rebekah has contacted Carolyn Lum of Garden Island RC&D and updated everyone on the 10% fee that RC&D collects for grant administration support. Their next meeting is April 1. As of this SWCD meeting, Rebekah and Ed will attend the RC&D meeting. The project will be presented to the RC&D Board. Rebekah gave an update on her communication with Michelle Watkins (HACD) in response to questions about Chapter 180 HRS budgets. Rebekah will contact Michelle to see if this can be discussed at the HACD Conference in June. Leonard clarified what the funds from the County and State should be used for with the Districts. The Districts can apply for the Office of Economic Development (OED) grant in FY2020 to help support the Vetiver Project. Rebekah will contact Nalani Brun (OED) about a RFP. Currently no money has been spent on the Vetiver Project.
 3. **Slow Money Hawaii:** Jenna explained the purpose and need for Slow Money Hawaii (SMH). The Directors were interested in having a Skype session with Mary from SMH. Rebekah will find a date that works for the call. The Directors will prepare questions to ask Mary at the meeting.
 4. **Cooperator Surveys:** No results at this time. Rebekah brought up the need for a native plant and cover crop directory. There was discussion about what companies sell cover crops in Hawaii. A directory could be put on the District website.
- B. Liability Insurance:** The topic will be deferred until the Directors meeting with HACD in June. Rebekah will contact Michelle Watkins to have the topic added to the agenda for the HACD meeting.

OTHER BUSINESS:

- A. **Annual Picnic:** Rebekah will reserve and acquire the permit for the Annual Picnic at Niunalu Park. September 14 was picked as the date for the picnic.

ANNOUNCEMENTS:

- A. **HACD Annual meeting:** There was discussion about what Directors would attend. There was also a budget of \$150 given for silent auction items. No official vote was taken.
- B. **Director terms expiring June 30, 2019:** Arryl and Ed were given nomination petition and appointment forms.

NEXT MEETING DATE: Monday, April 8, 2019 at State Department of Health Conference Room, 3040 Umi St., Lihue

There being no further business the meeting adjourned at 3:10 pm, written by Rebekah Magers, District Assistant.